



25 May 2018

General Data Protection Regulation

Dear Parent/Carer

As you are aware, the General Data Protection Regulation comes into effect today. This is EU-wide legislation determining how personal data is processed and kept safe, the legal rights individuals have in relation to their own data, and the obligations on data controllers and processors.

As public organisations, schools and academies are required to comply. The Iffley Academy has strong data protection policies in place and these are being updated in line with GDPR.

We already highly value and protect all of our pupil, parent and staff data and will continue to do so in the light of the new regulations. We need to hold personal information about your child on our computer systems and in paper records to help us with our core purpose, to educate pupils in order for them to achieve the very best outcomes.

Please help us to keep your child's records up to date by informing us of any change of circumstances.

School staff have access to your child's records to enable them to do their jobs. Anyone with access to your child's records is properly trained in confidentiality issues and is governed by a legal duty to keep their details secure, accurate and up to date.

Information about your child is held securely and appropriate safeguards are in place to prevent accidental loss. When your child begins school you are asked to give consent for certain activities and some may relate to personal data (e.g. permission for the use of photographs of your child in publications and the school website). You may review, withdraw or change this consent at any time by contacting the Data Protection Officer.

The above is a brief overview of our work to protect personal data. Please refer to The Gallery Trust GDPR Privacy Notice May 2018 for further information.

If you would like to meet with me to discuss data protection, please email me at dpo@thegallerytrust.co.uk or telephone me on 01865 747606.

Yours sincerely

Sally Hunston
Data Protection Officer